

# Car Secretary™ GPS Tracker Online Management Guide

Doc. No: FSV-C24

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## Attentions:

1. The account cannot be created online by visitor himself. The account is only authorized and created by its superior account. After achieving devices, the superior account creates the lower accounts for his sub-users if they need.
2. The web browser should be higher than IE8 or others without IE core.
3. The characters with "\*" are mandatory items to be filled. The IMEI number must be accordant with device; otherwise the device is not available online.
4. Remember to copy out IMEI, ICCID and Engine Number before installation.
5. The regularity of filled characters in below sample is for completion purpose, not reference.
6. The below sample does not show demonstrations for all commands.

## A. Login

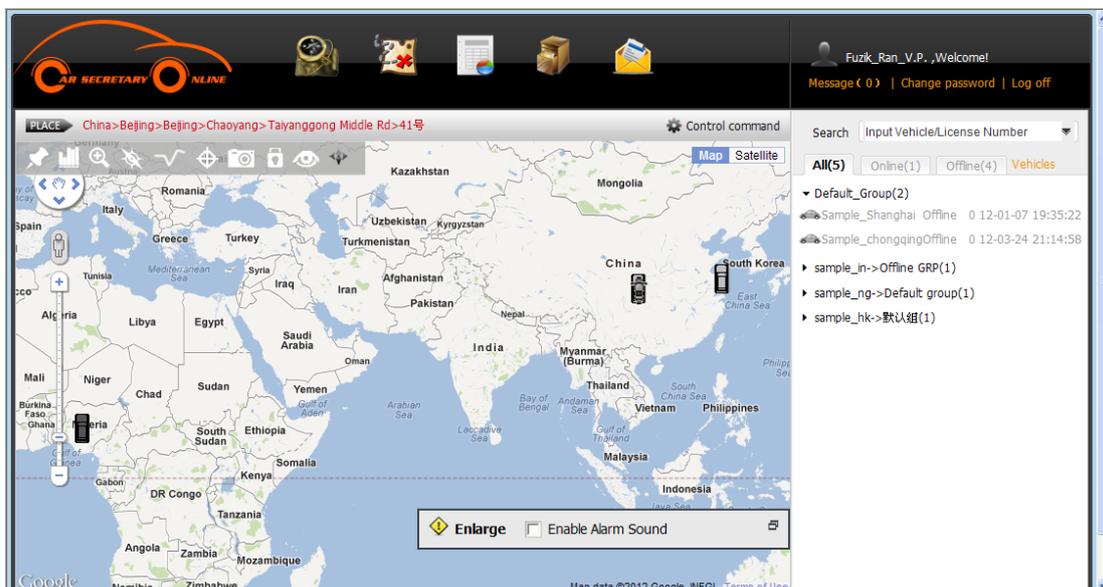
1. Input address in browser <http://xxxxxxxxxxxxxx> (ask address from distributor).



2. Input username, password and verification code to login.

Username	Vehicle NO.
Username	RanTest
Password	.....
Verification Code	qmgs  QmGS
<input type="button" value="login"/>	

3. Interface after login

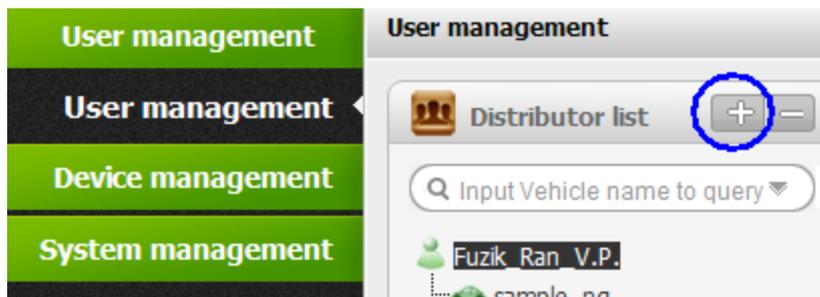


## B. Create Distributor or End-User

1. Click “Management”, the default is “User management”.



2. Click “Add” to create distributor or end user.



3. Fill information and select rights for your distributor or end user.

Notice: The “dealer” can create lower account himself, the “end user” cannot do.

User name :	sample_moon
Login name :	sample_moon
Class :	<input type="radio"/> Dealer <input checked="" type="radio"/> End user
Password :	.....
Confirm password :	.....
Fuel/circuit disconnect password :	.....
Contact person :	sample_moon
Contact phone :	sample_moon
contact address :	sample_moon
Email :	sample_moon
Superior user :	Fuzik_Ran_V.P.

Permissions list

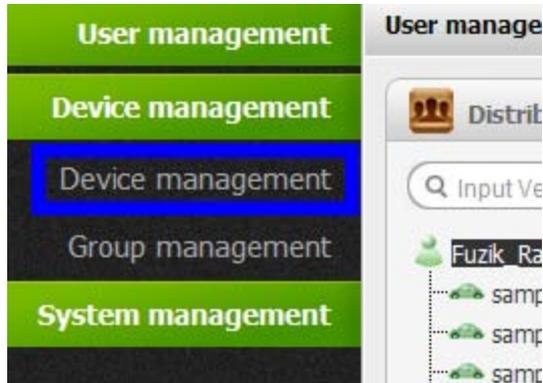
- Position service
- History path
- Report center
- Management
- Message center

Save

## C. Device Management

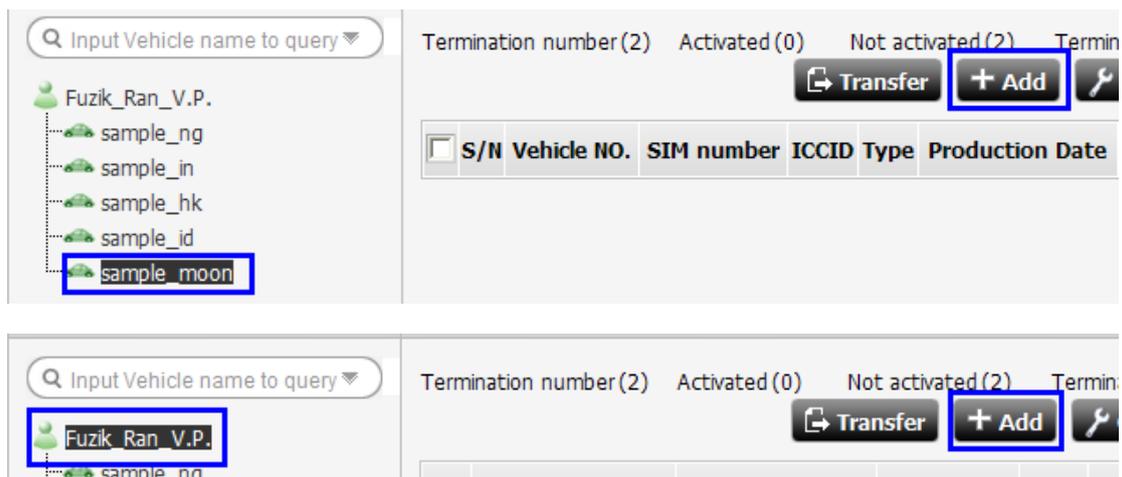
### C1. Create Device

1. Click “Device management” to manage the devices.



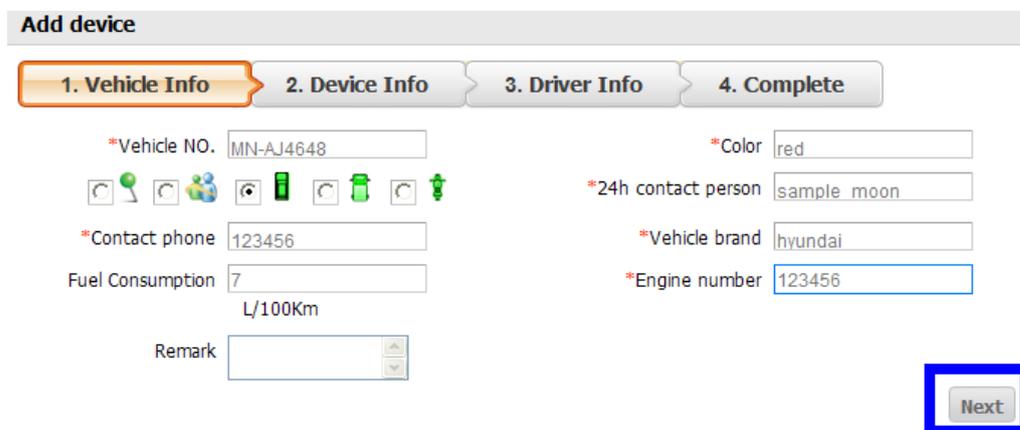
2. Create device to your own account or your distributor / end user account.

Notice: The device can only be controlled and managed by his belonged user.



图八

3. Fill the information to create device (total three steps). The characters with “\*” are mandatory items to be filled. Step 1, vehicle information:

A screenshot of the 'Add device' form, Step 1: Vehicle Info. The form has four steps: 1. Vehicle Info (highlighted with an orange arrow), 2. Device Info, 3. Driver Info, and 4. Complete. The form contains the following fields: '\*Vehicle NO.' (MN-AJ4648), '\*Color' (red), '\*24h contact person' (sample moon), '\*Contact phone' (123456), '\*Vehicle brand' (hyundai), '\*Engine number' (123456), Fuel Consumption (7 L/100Km), and Remark. A 'Next' button is highlighted with a blue box at the bottom right.

Step 2, device information:

**Add device**

1. Vehicle Info    **2. Device Info**    3. Driver Info    4. Complete

\*IMEI number     \*ICCID

\*SIM number     \*Model

\*Production date     \*Installation date

First online date

Service plan

\*Installation agent

\*Contact phone

Remark



Choose device model

Notice: The IMEI number must be accordant with device; otherwise it is not available online.  
Only need to complete the IMEI number and make sure it is correct, other madantory items could be inputed any words at random.  
Notice: Select correct model (ask from dealer), otherwise it is not available online.

Step 3, driver information:

**Add device**

1. Vehicle Info    2. Device Info    **3. Driver Info**    4. Complete

\*name

Driving license type

Driving license number

\*ID number

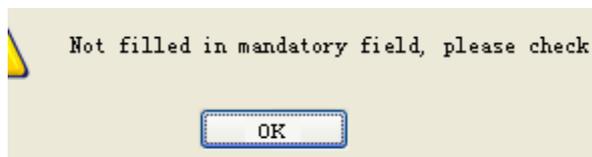
\*Contact phone

\*contact address

Remark

4. Click "Submit" to finish.

Notice: If the vehicle number has already been registered in server, a Dialog Box will display;  
If the IMEI number has already been registered in server, the submit will not get response;  
If the mandatory items are not completed, a Dialog Box will display and those filed should be marked red.

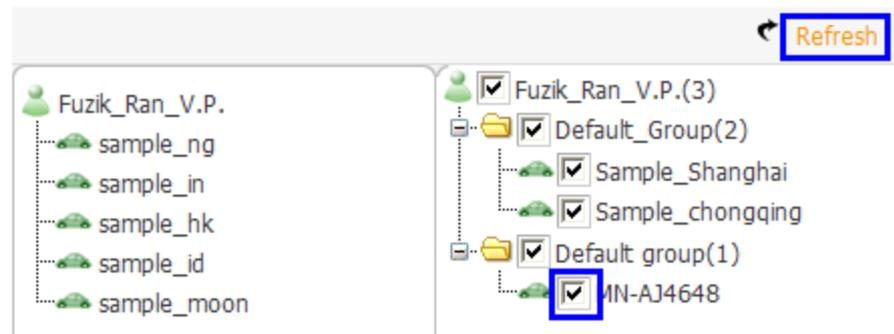


\*Installation doc number

5. After create device, go to main page “Location”, click “vehicles”.



6. Select the new created device then click “refresh”.

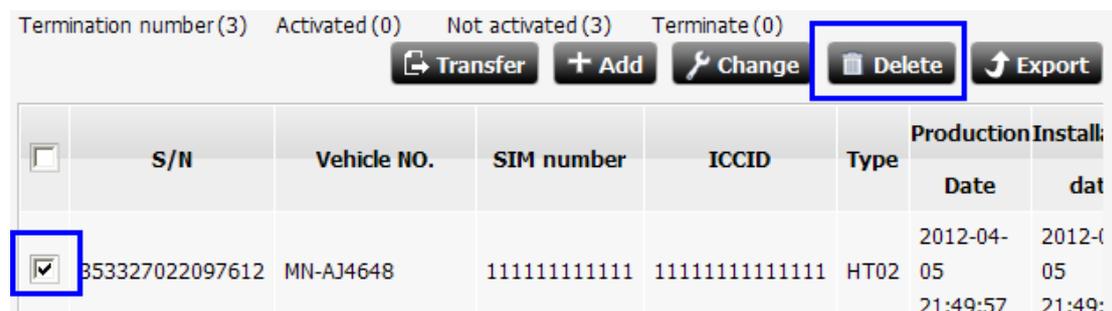


7. Now the new created device is in the list.



## C2. Delete Device

Select the device to delete it.



### C3. Trasfer Device

1. For example, transfer device from “Fuzik\_Ran\_V.P.” to “sample\_moon”.

Device list Input Vehicle name to

Termination number (3)   Activated (0)   Not activated (3)   Terminate (0)

**Transfer**   **+ Add**   **Change**   **Delete**   **Export**

<input type="checkbox"/>	S/N	Vehicle NO.	SIM number	ICCID	Type	Production Date
<input checked="" type="checkbox"/>	353327022097612	MN-AJ4648	111111111111	111111111111111	HT02	2012-04-05 21:49:57

2. In dialog box, select target then click “save”.

**Transfer**

\*Target client:

**Device Info**

Add device :

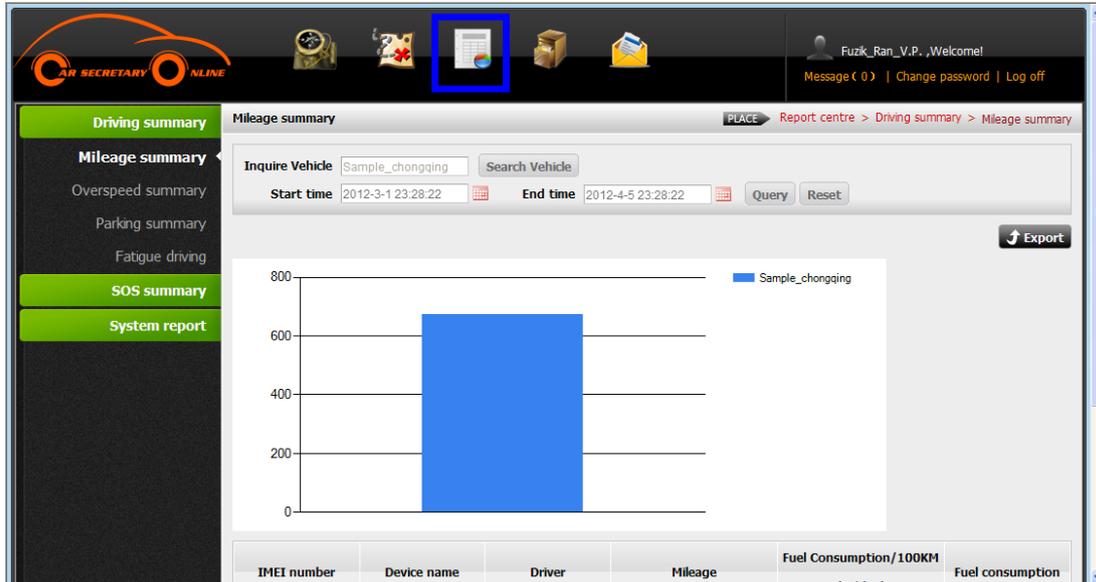
**Add** Input IMEI number (at least 15 digits)

IMEI number	Belong to user
353327022097612	Fuzik_Ran_V.P.

**Save**   **Reset**

## D. Report Operation

1. Click “report” to enter the page. Select item to be queried. There are total 7 items available. Here’s sample of mileage: select vehicles (multiple options), select start time and end time, then click “query”.



## E. Change password

1. Click “change password” to modify.

The screenshot shows the 'Change password' form. The top navigation bar includes a user profile for 'Fuzik\_Ran\_V.P. ,Welcome!' and a 'Change password' button (highlighted with a blue box). The breadcrumb trail is 'Management > System management > Password management'. The form itself has three input fields: 'Old password:', 'New password:', and 'Password confirm:'. At the bottom of the form are 'Confirm' and 'Reset' buttons.

## F. Vehicle Operation

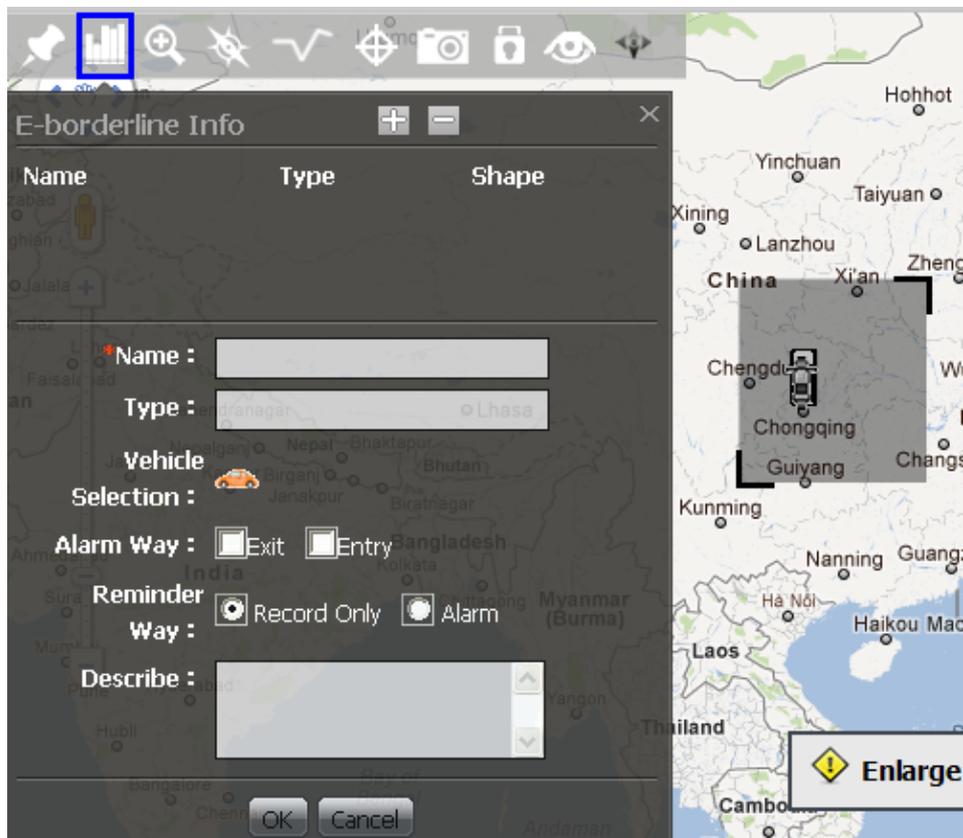
### F1. Drag to search

Click command in LOCATION page. Click mouse to drag out a square area, then the vehicles in this area will be showed at left side. If need monitoring, select the target.



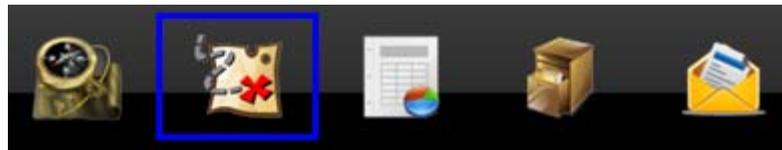
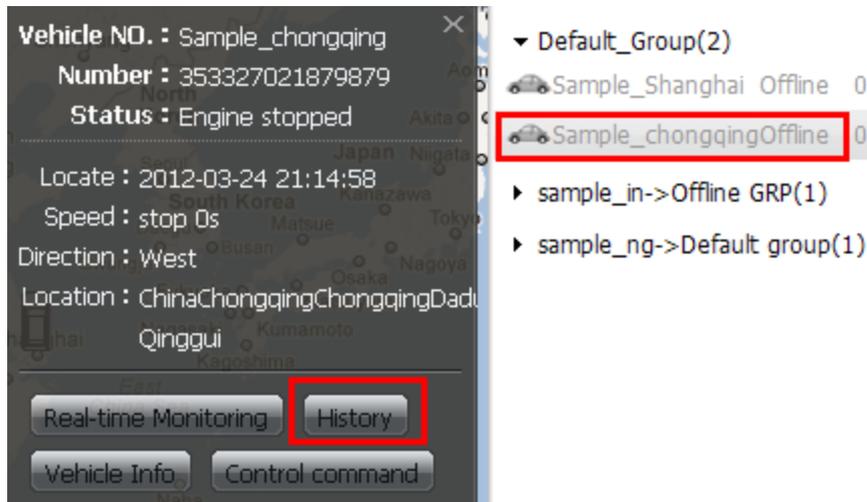
### F2. Create E-Borderline

In LOCATION page, in the pop-up page, click “+” to add E-Borderline or click “-” to delete.



### F3. History Playback

In LOCATION page, select a vehicle (device) then click “history” command or top bar.



Or

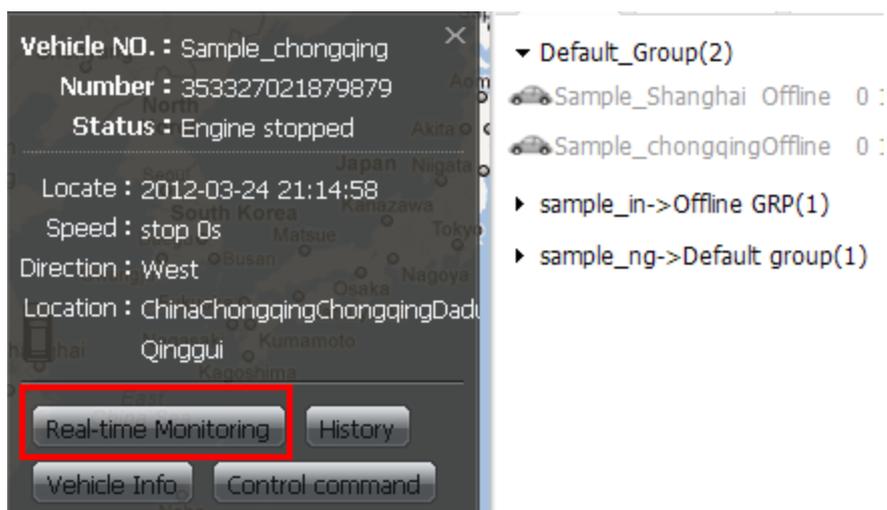
Set the start time and end time then click play button.

Notice: If the history playback page is entered from top bar, the vehicle needs to be selected.



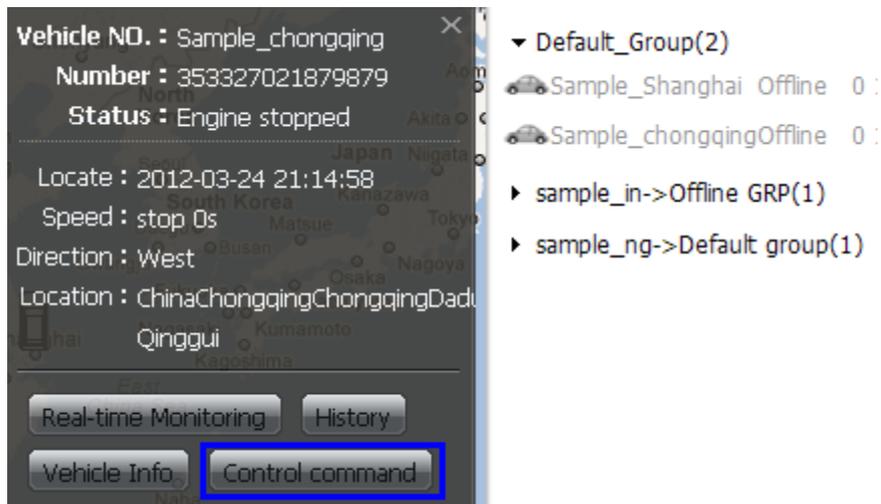
### F4. Real-time Monitor

In LOCATION page, select a vehicle (device) then click “real-time monitoring” command.



## F5. Control Command

In LOCATION page, select a vehicle (device) then click “control command”.



In pop-up page, select the device which needs to be controlled and select command type, then click “send”.

